



**REPUBLIC OF  
THE MARSHALL ISLANDS**  
**MARITIME ADMINISTRATOR**

**Marine Notice**

**No. 4-033-7**

**Rev. Dec/2022**

**TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF  
MERCHANT SHIPS, AND RECOGNIZED ORGANIZATIONS**

**SUBJECT: Global Maritime Distress and Safety Systems (GMDSS) Radio Logbooks**

**References:** (a) **SOLAS**, *International Convention for the Safety of Life at Sea*,  
*Consolidated Edition 2020*  
(b) **RMI Maritime Regulations** [MI-108](#)  
(c) **RMI Marine Notice** [7-041-5](#), *Electronic Record Books and  
Logbook Systems*

**PURPOSE**

This Notice establishes Republic of the Marshall Islands (RMI) Maritime Administrator (the “Administrator”) requirements for keeping Global Maritime Distress and Safety Systems (GMDSS) Radio Logbooks and includes a sample format for them.

This Notice supersedes Revision Sep/2020. It has been edited for clarity, though no requirements have changed. On 1 January 2024, IMO Resolution [MSC.496\(105\)](#) will completely replace the SOLAS Chapter IV (Radiocommunication) text. However, it will not change the requirements in this Notice.

**APPLICABILITY**

This Notice applies to all RMI-flagged vessels equipped with a GMDSS ship radio station.

**REQUIREMENTS**

**1.0 Regulations**

- 1.1 SOLAS Regulation IV/17 requires that a record be kept, “of all incidents connected with the radiocommunication services which appear to be of importance to safety of life at sea.”
- 1.2 The Administrator requires this record (called the GMDSS Radio Logbook) to be kept on the navigation bridge, convenient to the radio installation, and available for inspection by Radio Surveyors and other authorized personnel.

## 2.0 Composition

The GMDSS Radio logbook has three sections.

### 2.1 Section A - particulars of the ship:

- .1 ship's name;
- .2 port of registry;
- .3 call sign, official number, and IMO number;
- .4 gross tonnage;
- .5 sea areas in which ship is authorized to sail;
- .6 current Safety Radio Certificate expiry date;
- .7 current Ship Radio Station License expiry date; and
- .8 name of vessel owner, and the name of the manager or agent.

### 2.2 Section B - details of radio personnel:

- .1 name(s) of qualified seafarers;
- .2 GMDSS Radio Operator's License number(s);
- .3 date(s) on board (arrival and departure);
- .4 name of person designated for radio communications during emergencies; and
- .5 name of person nominated to carry out appropriate tests, checks, and log entries.

### 2.3 Section C - record of communications

- .1 The GMDSS radio logbook will record the following as they occur, together with the time of occurrence:
  - a. a summary of communications relating to distress, urgency, and safety traffic;
  - b. a record of important incidents connected with the radio service; and
  - c. noon position of the ship once a day at sea, entered in the "Summary" column.
- .2 The Master must inspect and sign each day's entries in the GMDSS Radio Logbook.

- 2.4 A sample format for the GMDSS Radio Logbook can be found in [MI-104L](#) (Radio Logbook - Sample). It contains all the information required in the Radio Logbook. Both pages of the form may be duplicated if additional space is needed.

### **3.0 Records Retention**

- 3.1 GMDSS Radio Logbooks must be retained for not less than three years in accordance with RMI Maritime Regulations ([MI-108](#)), Chapter 7, §7.41.2(h).
- 3.2 If electronic logbooks are kept, they must be kept in accordance with the requirements of RMI Marine Notice [7-041-5](#).